

## ▶ Direct Deposit Authorization Form

Employer Name: \_\_\_\_\_

Participant Name (First, MI, Last): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, ZIP: \_\_\_\_\_

Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Phone Number (\_\_\_\_\_) \_\_\_\_\_

Please notify your employer of any address change. Lifetime Benefit Solutions will not make address changes from this form.

### Please check one:

Set up New Direct Deposit       Change Direct Deposit       Cancel Direct Deposit

### Direct Deposit Election:

Type of Account (Check one):     Checking     Savings

Name of Bank: \_\_\_\_\_

Transit ABA Routing #: \_\_\_\_\_

Account #: \_\_\_\_\_

To activate and verify your banking account with Lifetime Benefit Solutions, there will be a micro-deposit sent to your bank account once your account has been added. Please watch for the micro-deposit in your bank account, and either log into your online consumer portal or call Customer Service to verify the amount, and active your account. Your direct deposit will not be active until the micro-deposit is verified.

### Participant Certification

By submitting this form, I hereby authorize Lifetime Benefit Solutions to deposit my reimbursements directly into the bank account indicated above and, if necessary, to withdraw amounts from the account in order to adjust for any amounts erroneously deposited. This authorization will remain in effect until Lifetime Benefit Solutions receives written notice from me of its termination. The set up process is approximately 10 business days.

Please retain a copy of this form for your records.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- **Mail to:** Lifetime Benefit Solutions, FSA/HRA Dept, PO Box 211126, Eagan, MN 55121 or
- **Fax to:** 877-256-7228.
- Call **Customer Service** with questions at 800-327-7130.

